

NORCO HIGH SCHOOL  
COURSE DESCRIPTION AND  
GRADING CRITERIA FOR  
**Spanish I**

**INSTRUCTOR:** Ms. Arias  
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**CLASS WEBSITE:** [https://norcohs.cnusd.k12.ca.us/academics/departments/world\\_languages/anita\\_arias](https://norcohs.cnusd.k12.ca.us/academics/departments/world_languages/anita_arias)

**GRADES WEBSITE:** Q Connect

**Welcome:**

¡Bienvenidos a mi clase de Español! Welcome to my Spanish Class! Students, this year will be challenging and will require a lot of effort from both of us, but together we can be successful. It will be your choice how much you learn. I will teach you all that I can but I cannot learn for you, this you must do on your own. Remember you are responsible for learning.

Parents, please read the following information and complete, sign and return the last page. Students, please keep this information in your Spanish binder. Keep sharing what we learn with your parents and become their Spanish teacher! I look forward to having fun, learning and teaching with you this year.

**COURSE DESCRIPTION AND OBJECTIVES:**

Spanish I is a year-long course and is designed to give students experience in the following areas:

- 1) Communication and grammar in the Spanish Language, including sentence structure, verb conjugation, vocabulary, and agreement of nouns and adjectives.
- 2) Speaking, reading, listening, and writing in the target language
- 3) Knowledge of cultural variances within the Spanish-speaking world
- 4) Knowledge of question answer techniques in the structure of language
- 5) Introduction to the history and culture of Hispanic countries
- 6) An understanding of Hispanic influences found in America today

**Course Expectations:**

1. Keep up with the homework and other assignments.
2. Seek help if you don't understand or become confused.
3. Aid in your learning by participating in class and being alert and awake in class.
4. Complete all assignments on time and in a quality manner.
5. We will all work hard and have fun!

**Required Materials (to bring to class):**

Each day all students are required to have:

1. *Que Chevere 1* Textbook
2. School Issued Chromebook
3. One **5 subject** spiral or non spiral bound notebook.
4. 1 section of your three ring binder labeled **SPANISH**, for any handouts that I might give you.
5. Pens / pencils: Black or blue for writing. 1 highlighter is also necessary.

**Behavior Expectations:**

I expect students to work with me to cultivate an atmosphere of kindness and respect. If students admit their own confusion and mistakes freely and with good humor, others will be encouraged to do the same. We have discussed the class rules and they are posted in the classroom. They are the following:

**CLASS RULES**

- 1 – Students are to be in their assigned seats ready to work when the tardy bell finishes ringing.
- 2 – Bring class materials and completed assignments every day.
- 3 – Keep hands feet and objects to yourself.
- 4 – Students need to follow the instructor's directions and conduct themselves in an orderly manner.

5 – Always respect yourself, others and our classroom.

### **Ms. Arias' Class Procedures**

1). Seating Arrangement:

- Assigned Seating (you **MUST** be in your seat when the bell rings)
- Seating changed only for extenuating circumstances

2). Behavior for Entering the Room:

- Enter quietly (no running)                      Place personal belongings below desk
- When the bell finishes ringing, you must be in your seat and be prepared to work
- Complete the “Warm-up” activity within first 5 to 10 minutes of class
- **NO: cell phones, Air Pods**

3). Procedure for Using the Bathroom/Getting a Drink of Water/Using locker:

- Use bathroom and drink water before class
- We will be using the new system MINGA to issue passes

4). Procedure for Using the Health Office:

- Please speak to Ms. Arias if you aren't feeling well and need to see the nurse

5). Procedure for Requesting Supplies:

- Sharpen pencils **before** class starts                      If you need a pencil, ask a friend

6). What to do When Tardy to Class:

- Enter quietly without disturbing others                      Show teacher MINGA tardy pass.
- Tardies will result in Interpersonal Speaking point deduction.
- Consequences are based on school wide consequences

7). Policy on Unexcused absences:

- Unexcused absences will result in a loss of Interpersonal Speaking points.

8). Policy on Materials:

- You are required to bring your notebook, paper, and a pen/pencil/highlighter, to class on a daily basis or Interpersonal Speaking points will be deducted.

9). Procedures for turning in work:

- All projects and homework assignments are due **10 MINUTES INTO EACH PERIOD OF THE FOLLOWING DAY VIA GOOGLE CLASSROOM.**                      **NO LATE WORK WILL BE ACCEPTED**

10). Procedure for Making Up Work When Absent:

- It is your responsibility to find out about assignments before you are absent and when you return to class. All assignments are posted days in advance in **GOOGLE CLASSROOM.**
- If you have an unexpected absence, you have **the amount of days** you were absent to make up any work. It is each student's responsibility to **SEND ME AN EMAIL OR A GOOGLE CLASSROOM MESSAGE** stating the work has been submitted. It will show as late, however, if due to an absence it will not be considered late.
- **I do not accept unexcused late work**

- Quizzes and Exams may be made up **BEFORE** school or **during** lunch time by contacting me in advance. (i.e. letting me know when you will be coming in). You have **ONE WEEK** from the date of the exam or quiz to make it up. If you do not come in during that one week time frame you will be given a **“0” (ZERO)** for that/those exam(s)/quiz(es).

11). Testing Schedule:

- Expect one quiz every week (**1 per week**)                      1 Exam for each chapter (**1 every 3 weeks**)

12). How to Ask for Assistance:

- Raise your hand during class                      See teacher before/after class or before/after school

13). Procedure for Answering Questions:

- Think about your response (Try writing it down)
- Raise your hand and wait to be called on or be prepared when the teacher calls on students randomly.

14). Procedure for Leaving Class:

- Last minutes of class are for clean up and for comprehending all homework assignments due the following day.
- Clean up trash under / around your desks. If you can touch the trash with your hands or feet then you must pick it up.
- Quietly and patiently remain seated at your desk until the bell rings. **DO NOT STAND AND LINE UP PLEASE.**
- **DO NOT GET UP OUT OF YOUR SEATS BEFORE THE BELL RINGS. WHEN THE BELL RINGS-YOU MAY GO TO YOUR NEXT CLASS!**

**Assertive Discipline Procedures:**

1. I will talk to the student about the concern and they will be given a Verbal warning.
2. If a second warning is necessary, student will be assigned a 30-minute detention and parents and counselor will be contacted.
3. If a third warning is necessary, student will be assigned a 60-minute detention and parents and counselor will be contacted again.
4. If a fourth warning is necessary, student will be issued a referral which will result in a school based consequence.

**Incentives:**

1. Student recognition    2 - Homework passes    3 - Grades    4 - Playing educational subject related games

**Grading:**

Students will be assessed and evaluated on meeting course standards in speaking, listening, reading and writing. Research has shown that **success is based on daily practice and memorization**. If there is no specific homework assignment on a given day, **students should be reviewing notes and vocabulary for the current unit for a minimum of 10 – 15 minutes per day**. Final grades are based on points. There are approximately **2500** possible **points per semester**. Final Grades are determined as follows:

**Grading Scale:**

**90 – 100%    A                      80 – 89%    B                      70 – 79%    C                      60 – 69%    D                      0 – 59%    F**

**Attendance and Interpersonal Speaking Points [7 points per day]**

Learning a foreign language is a skill and involves practice. Your active involvement in all classroom activities is essential. Be alert and ready to participate in group and/or individual responses.

A class interpersonal speaking grade will be based on the following criteria: timeliness, attentiveness, participation (both voluntary and requested), cooperation with the teacher and other students, having all materials in class each day, listening and speaking appropriately in small groups, following directions, staying with the assigned topic/task and use of target language.

**\*\*Prearranged absences** need to be arranged with me **in advance**. You must get your work before you leave and it must be turned in the day you come back. Any tests or quizzes must be arranged with me **prior** to leaving. Due to the inability to participate in class when absent, but due to having to complete all tasks and work on your own, the moment you submit your work, you will receive your interpersonal speaking points back. If you do not submit your work, you will lose those points.

### **Homework [15-20 points per assignment]**

Homework is normally assigned on a daily basis. The assignments are written and the points will also be given for all classwork completed that day. On days before a quiz or test you will have review assignments, but should also study everything covered throughout the week, weeks to be prepared for the quiz or test. Homework will be checked daily via GOOGLE CLASSROOM. It will be evaluated on the basis of completeness and seriousness of effort. **Submit ALL WORK IN GOOGLE CLASSROOM in case you have to prove your assignment.**

### **Warm-ups/Grammar/Vocabulary & Class work [these points are part of your daily homework points]**

Warm-ups will be part of the beginning of the daily lesson. Students will be required to complete the warm-up in their notebook during the first 10 minutes of class. **Each DAY MUST BE LABELED BY DAY(this will be explained the first few days of class.)** Following the Warm-up activities students will write all Grammar explanations, Vocabulary and Class work in their notebook as well. Notebooks will be awarded points at the end of every semester. Do not lose, misplace your notebook. **Have your notebook in case you have to prove your grade.**

### **Quizzes[Will range in points from 30 – 50 points per quiz]**

Quizzes will be taken weekly, on Thursdays or Fridays, at the end of each section in the text book. ***If you receive a C+ or below you will need to retake the quiz. A student receiving a B- and above shows me they have mastered the material and are comfortable with moving forward. If you do not receive this grade, we will review and you will retake the quiz/quizzes.***

### **Exams and Projects[Will range from 70 – 100 points]**

There will be an in-class written test for each chapter covered. They will be done on your CHROMEBOOK. **Please have your chromebook in class daily.** Tests are announced and scheduled please pay attention and write it in your planner/calendar. ***If you receive a C+ or below you will need to retake the test. A student receiving a B- and above shows me they have mastered the material and are comfortable with moving forward. If you do not receive this grade, we will review and you will retake the test/tests.***

There will be **one** project per semester. These projects will be discussed in class and scheduled due date will be posted in GOOGLE CLASSROOM.

### **MAKE-UP WORK / ABSENCES:**

**NO UNEXCUSED LATE WORK WILL BE ACCEPTED.** **YOU** are responsible for finding out what work was missed. **GOOGLE CLASSROOM**

Exceptions on due dates will only be made in case of illness, family emergency, or an extenuating circumstances. It is required and the responsibility of students to complete and turn work in on time. We will build skills daily and falling behind in work will cause you to fall behind in vocabulary and communication skills. If you do not come in during that one week time frame you will be given a **“0” (ZERO)** for that/those exam(s)/quiz(es).

### **EXTRA CREDIT:**

Extra credit opportunities will be available throughout the semester. Please pay attention and take advantage of all opportunities.

**EXTRA HELP:**

Students may receive extra help when needed either **BEFORE SCHOOL** or **DURING LUNCH** by contacting the instructor in advance.

**YOUR ROLE AS A FOREIGN LANGUAGE STUDENT:**

As a learner of a second language, you must come to class on time with a positive and confident attitude, ready to work hard. To be able to come to class confident, you must be prepared and have practiced vocabulary and communication activities. It is also your responsibility to make others feel comfortable when trying to speak a new language and to offer positive peer feedback. Keep an open mind as you learn about new cultures and be respectful of traditions that may be different from your own.

I have received, reviewed and understand the content of this course syllabus, including the class expectations.

Print Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Print Parent Name \_\_\_\_\_

Parent Signature \_\_\_\_\_

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Dear Parents:

From time to time, our class may have the opportunity to watch videos, short clips and/or movies in Spanish. The movies that will be viewed are for educational purposes, to review class topics or during cultural celebrations.

Occasionally, movies rated PG will be viewed. In order for your child to be able to watch a PG rated movie at school, a permission slip must be signed by the parent or guardian. Please complete the form and return to school with your child. This form will be kept on file for the remainder of the school year and only be used for purposes of viewing videos in this class.

\_\_\_\_\_ I give permission to watch the PG movies.

\_\_\_\_\_ I do not grant permission to watch the PG movies.

Parent Signature \_\_\_\_\_

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From time to time pictures will be taken in class; small videos recorded that may be shared within my classes. These may include class projects, presentations and student created material.

\_\_\_\_\_ I give permission for my child's likeness to be included.

\_\_\_\_\_ I do not grant permission for my child's likeness to be included.

(May result in additional solo work.)

Parent Signature \_\_\_\_\_